

Current Recruitment Process

Efficiency

Effectiveness/
Client Service

Approvals

Role Clarity

Communication

Start

Hiring
Manager

1
Contact HRA and
Identify Need

3
Decide on
recruitment
strategy

4
Determine method
of hiring

5
Enter RRAF
Process

6
Contact HRA and/
or AHRA to
proceed

12
Review JIP

13
Changes?

15
Approve Jip

HR Advisor

2
Advise HM on
strategies to fulfill
the need

7
Consult on
timelines and next
steps

10
Review JIP

14
Modify JIP if
needed

Assistant HRA

8
Assemble JIP

9
Add to Master
Recruitment Log

11
Send JIP to HM

16
Receive JIP and
update MRL

17
OPSEU or
AMAPCEO/
MCP

AMAPCEO/MCP

MGS

18
Post for 2 weeks
as TDA then
posting opens if no
match

19
Post Position

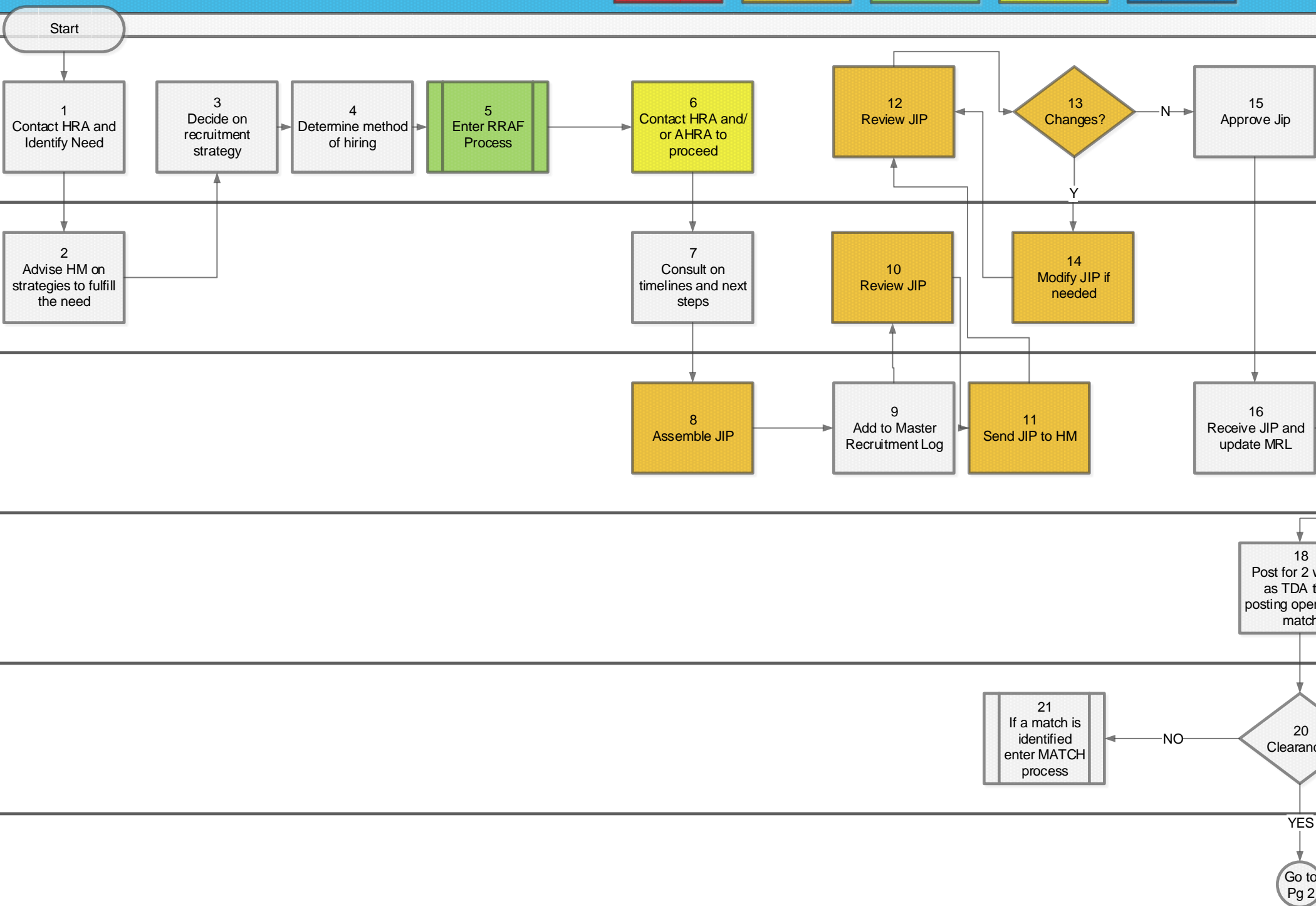
RSO

21
If a match is
identified
enter MATCH
process

20
Clearance?

EDO Office

Go to
Pg 2



Current Recruitment Process

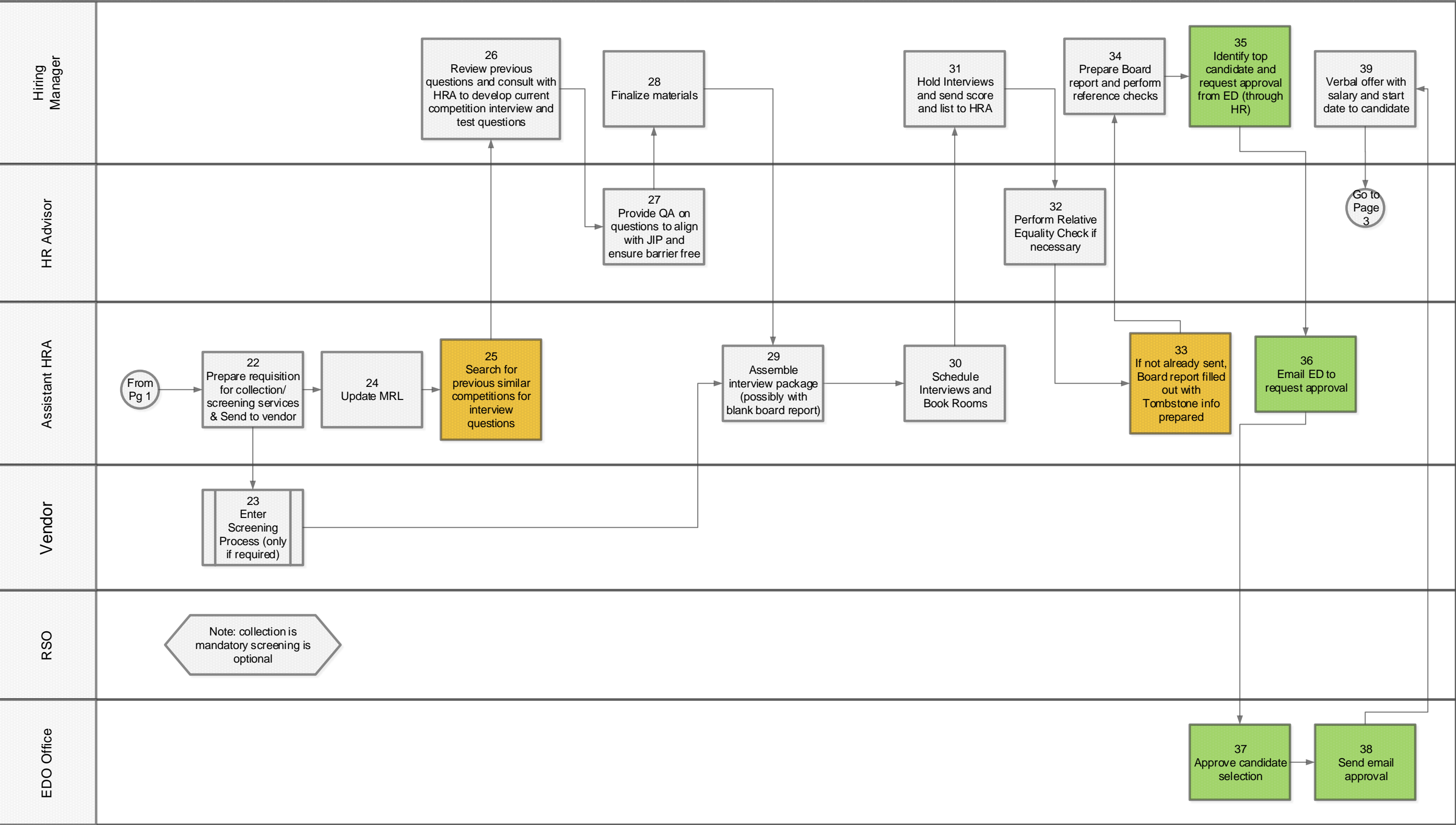
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